

# Grant Writing for Educators

## Writing Effective Grant Proposals

This workshop will cover the keys to winning grant proposals. You will learn the benefits grants provide your profession, students and institutions. Using the Internet, you will be able to research funding and grant opportunities. Included in the workshop are tips and helpful strategies for a successful grant proposal.

### Educators will learn the following:

- ◆ Basics of Grant Proposal Development
- ◆ Key Components of Proposal
- ◆ Tips for Making Your Proposal More Relevant, Concise, and Informative
- ◆ Information on Locating Government Foundations, and Corporations Funding Sources

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**Where:** YISD Cultural Arts Center  
Mission Room  
9600 Sims  
El Paso, TX 79925

**Time:** 9:00 am-12:00 pm

**When:** Tuesday, January 29, 2002

**\*Please Pre-register by\***  
**Friday, January 25, 2002**

### Mail, fax or call in your registration to:

Upper Rio Grande Tech-Prep  
and Youth Consortium  
6611 Boeing Drive  
El Paso, TX 79925  
Phone(915) 780-6501  
Fax (915) 780-6507

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Tuesday, January 29, 2002  
YISD Cultural Arts Center  
Mission Room  
9:00 am - 12:00 pm

Presented By:  
EPCC Grants Management Department  
Alfred Lawrence  
Mary Ann Stanton Baeza  
Robert Elliott  
Maria Lopez

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UPPER RIO GRANDE TECH-PREP  
AND YOUTH CONSORTIUM



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# Grant Writing for Educators

**Alfred Lawrence, Director**  
Area of Responsibility:

- ◆ Responsible for all grant development and monitoring of awards at EPCC.
- ◆ Works with other outside educational and business entities in building consortium proposals.
- ◆ Maintains relationships with key funding sources as the central point of contact for the College.
- ◆ Monitors legislative development as it would affect external funding opportunities in education.

**Mary Ann Stanton, Assistant Director**  
Area of Responsibility:

- ◆ Supports grant applications
- ◆ Gathers statistical data in reference to students, economics and education within the El Paso region, Texas and the U.S.
- ◆ Pursue new funding opportunities i.e. Federal, State, local and foundation funding.

**Robert Elliott, Coordinator**  
Area of Responsibility:

- ◆ Development of grant applications.
- ◆ Monitors and manages grant award activities.
- ◆ Serves as the principal coordinator for grants and projects.
- ◆ Provides technical assistance regarding various funding sources which govern grant applications and agreements.

**Maria Lopez, Resource Development Specialist**  
Area of Responsibility:

- ◆ Provides technical assistance to faculty and professional staff pursuing external funding.
- ◆ Develops and writes grant proposals and applications.
- ◆ Maintains records and generates reports on external funding awards.

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Name: \_\_\_\_\_ Signature: \_\_\_\_\_

School/  
Organization: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

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